

Commissioners of St. Mary's County Meeting Minutes (Tuesday, January 11, 2022)
Generated by Julie Burch on Tuesday, January 11, 2022

Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Commissioner John E. O'Connor (Via Zoom)
David Weiskopf, County Attorney, Acting County Administrator
ALisa Casas, Communications Director, Public Information Office

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:03 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of December 14, 2021, as presented.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

2. COMMENDATIONS

Commendations were presented for:

- A. Harold Young Retirement
- B. Michael Gardiner Retirement

MOTION TO ADJOURN AS COMMISSIONERS OF ST. MARY'S COUNTY

I move to adjourn as the Commissioners of St. Mary's County and reconvene as the St. Mary's County Board of Health.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

3. ST. MARY'S COUNTY BOARD OF HEALTH

A. BOARD OF HEALTH

Present: Dr. Meenakshi Brewster, Health Officer
Dr. Stephen Michaels, Medstar St. Mary's Hospital

Dr. Brewster presented updated Covid-19 data. She discussed the continuing high rate of transmission in the county and provided information on Covid-19 testing and vaccination sites. She emphasized the importance of citizens getting their vaccination boosters, and wearing masks. Dr. Brewster requested additional funding from the Commissioners to purchase testing kits. Dr. Michaels discussed Covid-19 impact on hospital operations and the new Covid-19 testing site on the St. Mary's Hospital Campus that will be supported by the National Guard.

MOTION TO ADJOURN AS THE ST. MARY'S COUNTY BOARD OF HEALTH

I move to adjourn as the St. Mary's County Board of Health and reconvene as the Commissioners of St. Mary's County.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

4. MAIN AGENDA ITEMS

A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Decision - Proposed ordinance to amend the Comprehensive Zoning Ordinance for Agricultural Alcoholic Beverage Production and Alcoholic Beverage Production and to delete the current uses of Distillery, Winery, and Farm Brewery.

I move to approve the ordinance that includes the suggestions from the Alcoholic Beverage Board to amend the Comprehensive Zoning Ordinance for Agricultural Alcoholic Beverage Production and Alcoholic Beverage Production and to delete the current uses of Distillery, Winery, and Farm Brewery and authorize the Commissioner President to sign any related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

B. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Request for Public Hearing - Amendment to the Comprehensive Plan Land Use Map and Zoning Map to change the Comprehensive Plan Land Use Map category from Rural Preservation to Residential Mixed-use and Zoning Map from Rural Preservation to Residential Mixed-use for the properties located at 23595 Pike Lane and 23556 Three Notch Road, Hollywood.

I move to authorize the Department of Land Use and Growth Management to schedule a morning public hearing on February 1, 2022, at 9:30 a.m., for an amendment to the Comprehensive Plan Land Use Map and Zoning Map to change the Land Use Map category from Rural Preservation to Residential Mixed-use and Zoning Map from Rural Preservation to Residential Mixed-use for the properties located at 23595 Pike Lane and 23556 Three Notch Road, Hollywood.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

C. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Request for a Public Hearing - Amendment to the Comprehensive Plan Land Use Map and Zoning Map for property located at 29871 Three Notch Road, Charlotte Hall, to change the Comprehensive Plan Land Use Map category from Mixed-use Moderate Intensity and Residential Mixed-use to entirely Mixed-use Moderate Intensity and Zoning Map of the split-zoned property from Residential Mixed-use and Town Center Mixed-use to entirely Town Center Mixed-use.

I move to authorize the Department of Land Use and Growth Management to schedule an evening public hearing on February 1, 2022, at 6:30 p.m., to consider an amendment to the Comprehensive Plan Land Use Map and Zoning Map for property located at 29871 Three Notch Road, Charlotte Hall, to change the Comprehensive Plan Land Use Map category from Mixed-use Moderate Intensity and Residential Mixed-use to entirely Mixed-use Moderate Intensity and Zoning Map of the split-zoned property from Residential Mixed-use and Town Center Mixed-use to entirely Town Center Mixed-use.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

5. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR JANUARY 25 AND FEBRUARY 1, 2022. There will be no meeting of the Commissioners on January 18, 2022.

B. DEPARTMENT OF FINANCE - BOARD OF EDUCATION - Request approval of an FY2022 restricted fund budget adjustment

I move to approve the increase to the St. Mary's County Public Schools FY2022 Restricted Fund Budget by \$148,314 to support the implementation of the LEAP Grant.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION - FOLLOW UP FROM BOARD OF HEALTH

I move to take \$250,000 out of the \$1.7 million COVID money designated to Dr. Brewster and the Health Department for the procurement of testing kits for St. Mary's County residents only.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.
Final Resolution: Motion Carries
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

C. CIRCUIT COURT - Acceptance of Family Services Coordinator Supplemental Grant Award

I move to accept and approve the Family Services Grant Supplemental Award from the Administrative Office of the Courts, in the amount of \$11,199.16 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

D. DEPARTMENT OF ECONOMIC DEVELOPMENT - Property Tax Credit Incentive for Irony LLC (St. James Deli & Spirits) for Expanding Employment

I move to approve the property tax credit for Irony LLC (St. James Deli & Spirits) under the County's New and Expanding Tax Credit Program and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

E. DEPARTMENT OF AGING & HUMAN SERVICES - Community Development Block Grant (CDBG) COVID-19 Round 2 Emergency Rental Assistance Agreement

I move to accept the Community Development Block Grant (CDBG) COVID-19 Round 2-Emergency award agreement and related documents, Project US2129, on behalf of the Maryland Department of Housing and Community Development (DHCD) in the initial grant award amount of \$75,000 and the remaining amount due of \$625,000 equaling \$700,000 total grant award; approve the budget amendment to set up additional budget authority, execute the sub-recipient agreements and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

F. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - FDR Phase 3B Fee Simple Property Acquisition (High Hotels, Ltd)

I move to approve the Exercise of Option Contract with High Hotels, Ltd. and the Commissioners of St. Mary's County and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

G. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - FAA American Rescue Grant Program (ARGP) Agreement

I move to approve the Budget Amendment increasing US2224 in the amount of \$59,000 and accept the Airport Rescue Grant Program (ARGP) grant agreement in the amount of \$59,000

awarded to the St. Mary's County Regional Airport and authorize the Commissioner President to electronically sign all related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

H. DEPARTMENT OF RECREATION AND PARKS - Friends of the Museums Memorandum of Understanding

I move to approve the Memorandum of Understanding between the Commissioners of St. Mary's County, through the Department of Recreation and Parks Museum Division and the Friends of the St. Clements Island and Piney Point Museums and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

I. DEPARTMENT OF RECREATION AND PARKS - Child Care Stabilization Grant Phase 2

I move to approve and accept the "Childcare Stabilization Fund Grant" Grant Award, from the Maryland State Department of Education, in the amount of \$77,090 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

J. DEPARTMENT OF HUMAN RESOURCES - Personnel Policy Manual Update

I move to approve the policy changes for incorporation into the Manual of Personnel Policies and Procedures and the Hourly Handbook of Policies and Procedures as presented.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor.

6. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

MOTION TO ENTER INTO CLOSED SESSION

I move to enter into Closed Session to discuss Personnel.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor.

7. CLOSED SESSION

A. PERSONNEL

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner (Via Zoom)
Catherine Pratson, Director Human Resources
David Weiskopf, Acting County Administrator
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 12:23 p.m. - 12:37 p.m.

Location: Commissioners Meeting Room

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee, unless the individual, as a matter of public record makes a written request for an open session.

B. PERSONNEL

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner (Via Zoom)
Catherine Pratson, Director Human Resources
David Weiskopf, Acting County Administrator
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 12:37 p.m. - 12:39 p.m.

Location: Commissioners Meeting Room

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee, unless the individual, as a matter of public record makes a written request for an open session.

C. PERSONNEL

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner (Via Zoom)
Catherine Pratson, Director Human Resources
David Weiskopf, Acting County Administrator
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 12:40 p.m. - 12:45 p.m.

Location: Commissioners Meeting Room

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee, unless the individual, as a matter of public record makes a written request for an open session.

8. ADJOURN

The meeting adjourned at approximately 12:45 p.m.

Minutes approved by the Commissioners of St. Mary's County on January 25, 2022.

JB
Julie Burch, Senior Admin Coordinator

9. PUBLIC FORUM

Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Commissioner John E. O'Connor (Via Zoom)
David Weiskopf, County Attorney, Acting County Administrator
ALisa Casas, Communications Director, Public Information Office

Prior to the start of the Public Forum, the Commissioners made the following motions from the Closed Session held following their morning business meeting.

MOTIONS IN OPEN SESSION

MOTION 1: I move to approve acting capacity pay for Gary Whipple, Deputy Director of Public Works and Transportation in accordance with the St. Mary's County Government Manual of Personnel Policies and Procedures and authorize Commissioner President Guy to sign the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 2: I move to approve acting capacity pay for the County Attorney and for the Director of Human Resources in accordance with the St. Mary's County Manual of Personnel Policies and Procedures and authorize the Commissioner President to sign the related documents.

Motion by Commissioner President James R Guy, second by Commissioner Todd B Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 3: I move to approve converting the Part-Time, hourly Assistant County Attorney to a Full Time, benefited Assistant County Attorney position and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Todd B Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

Commissioner President Guy opened the Public Forum at 6:31 p.m. and requested ALisa Casas provide the format for the meeting.

Public comments given by:

Dale Antosh, Mechanicville, MD (email submission read)

Deana Kilgore, 21397 Arum Place, Lexington Park, MD

Connie Hempel, 21389 Hawkbit Court, Lexington Park, MD

Josh Van Der Smissen, 21338 Foxglove Court, Lexington Park, MD

LaTrice Batts, 21380 Dayflower Place, Lexington Park, MD

Brian Kilgore, 21397 Arum Place, Lexington Park, MD

Connie White, 21310 Foxglove Court, Lexington Park, MD

Jose Martinez, 21313 Foxglove Court, Lexington Park, MD

Ashley Cardamone, 21322 Foxglove Court, Lexington Park, MD

Mark Thomas, 21382 Hawkbit Court, Lexington Park, MD

Brian Thompson, 21363 Sundew Place, Lexington Park, MD

Tony Porter, 46792 Planters Court, Lexington Park, MD

Julie Randall, 19711 Teddy Way, Lexington Park, MD

Dr. Janice Walthour, 20493 Partins Lane, Lexington Park, MD

Marcus Drake, 26301 Old Red Oak Lane, Mechanicsville, MD

Marcia Greenberg, 47977 Memory Lane, Lexington Park, MD

Alonzo Gaskin, P.O. Box 207, Dameron, MD

Mindy Johnson, P.O. Box 425, Valley Lee, MD

Laura Carrington, 22022 Gloucester Court, Lexington Park, MD

Leon Carrington, 22022 Gloucester Court, Lexington Park, MD

Carolyn Curtis, 29849 Charlotte Hall Road, Charlotte Hall, MD

Joan Waters, 29861 Charlotte Hall Road, Charlotte Hall, MD

Teri Branch, 22208 Hanover Drive, Leonardtown, MD

Cristina Val-Perez, 44636 Birch Way, California, MD

Ignatius Thomas, 29843 Charlotte Hall Road, Charlotte Hall, MD

Charles Carrington, 22022 Gloucester Court, Lexington Park, MD

Melissa Willey, 21514 Rominger Court, Lexington Park, MD

Addison Willey, 21514 Rominger Court, Lexington Park, MD

Tanya Parker, 21414 Manon Way, Lexington Park, MD
Ellyne Davis, 20832 Waterside Drive, Leonardtown, MD
Heath Russell, 21346 Foxglove Court, Lexington Park, MD
Caroline King, 23561 Lilliflora Drive, California, MD
Margaret Forrest, 23835 Speith Road, Leonardtown, MD
Brandon Russell, 22291 Meadow Lane, Leonardtown, MD
Michelle Forrest-Smith, 23054 Thornbury Drive, Hollywood, MD
Virginia Young, 26450 Three Notch Road, Mechanicsville, MD
Monica Biscoe, P.O. Box 83, Valley Lee, MD
Kimberly Short, Lexington Park, MD
John Stacy, 25855 Ricky Drive, Hollywood, MD

Commissioner President Guy closed the Public Forum at 8:26 p.m.